

EFFECTIVE

March 1, 2021.

Subject(s)**Contract Policy Manual (CPM) 202, Creating a Contract**

The contract process was revised to include information on using e-Signature software to executed contracts. Also, the BGP analyst now obtains the contractor's certificate of insurance before using e-Signature.

Reason: Policy update.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[CPM 202](#)